



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

By signing this application for employment, I certify that I have read and understood all parts of it and certify that I have truthfully and completely answered all questions. I understand that any falsification or willful omissions will be grounds for refusal of employment or immediate termination, regardless of when such falsification may be discovered.

I authorize the investigation of information given on my application including education, employment history, criminal conviction records, driving records, and all other aspects of my background. I also release Viking Air, Inc. and its representatives, as well as former employers, from any liability for damage arising from any such investigation.

I understand that I may be tested for the presence of illegal drugs as a condition of employment. I also understand that if I refuse to submit to testing or if my test is confirmed positive or indicates adulteration, I will be denied employment. If I have already been hired, my employment will be terminated immediately and I will be required to pay Viking Air, Inc. the cost of the drug test where allowed by law.

Furthermore, I understand that the information provided by me regarding my driving record will be verified by my Motor Vehicle Record (MVR), and providing false information or failing to meet the Driving Eligibility Guidelines while employed may be grounds for termination.

If selected for an interview, I acknowledge that I will be provided with details regarding the essential functions of the position for which I am being considered for and that during the interview process, I will be asked if I can perform the essential functions of the position(s) with or without reasonable accommodations. I will have the opportunity to request a reasonable accommodation if a conditional job offer has been made.

I understand that if hired by Viking Air, Inc., my employment is for no definite period of time, and it may be terminated at will by me or by Viking Air, Inc. at any time, with or without cause.

Signature: _____ Date: _____